

Dawn Robin Miller
200 South Clinton Street Doylestown, PA 18901
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PROFESSIONAL EXPERIENCE

Program Supervisor – Tabor Services Inc. **2009 – Present**
Supervising The Adolescent Initiative Program which provides concrete services to youth aging out of the Foster Care system.

- Expanded/restructured program
- Developed Policy and Procedure Manual
- Developed Mentor Program
- Instituted QA for program files
- Responsible for all aspects of program management and staff supervision

Consultant- Big Brothers Big Sisters Bucks County **2008 – 2010**
Selected as a subcontractor to develop a clinical component within the Options Program which exclusively services Juvenile Probation and Children & Youth clients.

- Developed clinical intake evaluation
- Responsible for tracking outcomes
- Developed relationships with providers to fast track program referrals
- Revised/developed SOP for Options Program staff and clients

Psychotherapist-ACES, LLC **2006 – Present**
The Association for Counseling and Educational Services is a large group private practice in Doylestown, PA owned by Dr. John Shanken-Kaye.

- Specializing in the provision of adolescent, marital & family therapy

Program Supervisor-Valley Youth House **2002 – 2006**
Bucks County AFT Program
Victim Intervention Programs
Truancy Intervention Program

These were mobile therapy and office-based programs in both Bucks and Lehigh Counties.

- Case assignment and clinical supervision of 10 staff serving 120 clients
- Coordinated and attended all clinical case reviews at the Lehigh County and Bucks County Office of Children & Youth Services.
- Oversaw all aspects of program development, management, budgeting and billing
- Bi-monthly group supervision of Northampton County Juvenile Justice therapists
- Cultivated and maintained relationships with funders and referral sources

Psychotherapist-Private Practice **1993 – 2006**
• Specialized in the treatment of adolescents and families in the Doylestown area

Consultant-Grey Nun Academy **1999**
• Provided services to students and faculty in the aftermath of the Columbine crisis

School Counselor-Holicong Middle School **1996**
• Provided coverage for counselor on maternity leave

Geriatric Program Coordinator-Lenape Valley Foundation **1990 – 1991**
• Supervised 30 client day treatment program

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- Family Therapist-Private Practice** 1987 – 1991
- Specialized in the treatment of families and adolescents in the Princeton area
- Program Director-Somerset Medical Center** 1987-1988
- Managed all clinical and administrative aspects of both the inpatient and outpatient Eating Disorders Program in Somerville, New Jersey.
- Socialization Planner-Richard Hall C.M.H.C.** 1985 – 1987
- Provided group and individual therapy to all partial care clients
 - Coordinated triage to outpatient department
 - Developed curriculum for day hospital located in Bridgewater, New Jersey
 - Responsible for program budget and supervision of clinical staff
- Psychotherapist-Lower Merion Counseling Service** 1984 – 1985
- Carried a diverse caseload utilizing a variety of modalities
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EDUCATION

- The University of Pennsylvania
Master of Science in Education-Psychological Services
- Temple University
Bachelor of Arts – Psychology

TRAINING/CERTIFICATIONS

- National Certified Counselor
The University of Pennsylvania-State Certification (Elementary/Secondary School Counseling)
The Institute for Comprehensive Family Therapy - Externship

COMMUNITY ACTIVITIES

- Central Bucks Chamber of Commerce** 2002-2008
Family and Parenting Committee
- Lenape Valley Foundation Board of Directors** 2006-Present
Board Secretary
- Family Friends Advisory Board** 2007-Present
Board President 2008-2010
Member- Kids-in-Care Sub-committee
- Bucks County MH/MR Advisory Board** 2007-Present
Board Member (County Commissioner Appointment)
Member- Legislative Subcommittee
- Bucks County Youth Advisory Board** 2009-Present
- Bucks County Behavioral Health Shared Housing Committee** 2010-Present